

# STORAGE AND HANDLING INSTRUCTIONS



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# MSA INFORMATION DOCUMENT

## SUBJECT: ACCORDIA® Window Storage & Handling Instructions

1. The most ideal storage condition for windows that will not be installed in a short time period is in the shipping box in which they are sent from MSA. **HOWEVER**, boxes should be opened immediately upon receipt for an incoming inspection, and at this time the shade should be moved to the lowered position for storage.
2. When storing shade assemblies removed from box, stand them upright (Do not lay them on their back or upside down, as the handle might be damaged or bent). Also, do not stack them one on top of the other or lay down on the reveal side.
3. Do not store units in temperatures in excess of 90 degree Fahrenheit.
4. Always **store** assemblies with the shade in the **lowered** position. Always **ship** assemblies with the shade in the **raised** position.
5. When re-boxing, ensure that no excess packing is exerting pressure on reveal back or the lens, as it may become distorted and restrict shade movement.
6. Do not expose units to dusty environments.
7. Always be sure lens is covered with MSA provided protective film when handling or shipping. Do not change the protective film. Other protective films have excessive tack and may cause damage to the protected surfaces when removed. Once the film is removed, store film in a clean environment before re-installing it to the lens. If necessary, contact MSA Product Support for additional film.
8. If shade assemblies have custom-plated frames, always handle with cotton gloves to avoid touching plated surfaces. Some plated materials can be discolored with bare hands, when exposed to improper Ph levels.

CAUTION: High-tack tapes used to protect plating can peel plating. MSA recommends use of low-tack tape such as 3M #355 or equivalent.



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